



FLOWMETRIX
INDU-TECH
PROCESS



Work Instructions for the Online Computrol Customer Registration

The screenshot shows a web form titled "REGISTER AS OPERATOR" with a sub-header "Please follow the steps below and fill in all required fields." and a button "REGISTER AN ASSET". The form is divided into three main sections: "PROFILE SETTINGS", "SETTINGS", and "ADDITIONAL INFO.". The "PROFILE SETTINGS" section includes "First Name" and "Last Name" fields, a "Profile Picture" section with a "BROWSE" button, and a "Notes" text area. The "SETTINGS" section includes a "Language" dropdown menu, "Username" and "Password" fields, and a "Description" section with three text areas. Annotations with red boxes and arrows point to the "Customer Registration" link, the "Name must be entered" fields, and the "User Name & Password must be created" fields.

Click Link → **Customer Registration**

REGISTER AS OPERATOR
Please follow the steps below and fill in all required fields.
REGISTER AN ASSET

Name must be entered

PROFILE SETTINGS

OPERATOR INFO

First Name *
Last Name *

Profile Picture:
BROWSE

Notes

User Name & Password must be created

SETTINGS

Language: English
Username *
Password *

ADDITIONAL INFO.

Description 1
Description 2
Description 3

SYSTEM SETTINGS

1. Click customer registration tab.
2. Enter first and last name in operator info field.
3. Username and password must be created in settings field.

The image shows a web browser window displaying a form with two main sections: 'CREDENTIALS' and 'CONTACT INFO'. The 'CREDENTIALS' section has a 'Validation Code' field with a red callout box stating: 'Recommended that a validation code of a minimum of 4 digits be created by the customer , otherwise the Township will create a validation code & notify the customer'. The 'CONTACT INFO' section contains several fields: 'Address', 'City', 'Country' (a dropdown menu showing 'Canada'), 'E-mail' (with a red asterisk), 'Phone (Work)', 'Phone (Home)', 'Province/State' (a dropdown menu showing 'Alberta'), and 'Postal/ZIP Code'. There are three red callout boxes with arrows pointing to specific fields: one pointing to the 'Address' field stating 'A valid mailing address must be entered', one pointing to the 'E-mail' field stating 'A valid email address must be entered', and one pointing to the 'Phone (Work)' field stating 'At least one contact phone number must be entered'.

Recommended that a validation code of a minimum of 4 digits be created by the customer , otherwise the Township will create a validation code & notify the customer

A valid mailing address must be entered

A valid email address must be entered

At least one contact phone number must be entered

1. Fill validation code field: we recommend that a validation code of a minimum of 4 Digits be created by the customer otherwise the Township will create a validation code & notify the customer.
2. In contact info field fill :
 - a) Valid mailing address
 - b) Email address
 - c) Minimum of one contact phone number

https://water.simcom.tech/SelfRegister/Create?res=/zQ/AdzeQAtcycCsHWba8A==®istrationType=1

water.simcom.tech/SelfRegister/Create?res=/zQ/AdzeQAtcycCsHWba8A==®istrationType=1

ADDITIONAL INFO.

Description 1 ?

Description 2

Description 3

SYSTEM SETTINGS

TERMINALS

WHICH LOCATIONS WOULD YOU LIKE TO HAVE ACCESS TO?

Terminal Locations Edit per page

☐ Site The Township of Cavan Monaghan

LIMIT AND ACCESS SETTINGS

TRANSACTION LIMITS

Measurement by

☐ Volume ☒ Dollar Amount

Single Transaction Limit ?

Daily Limit ?

Credit Limit ?

GRADE ACCESS ?

SUBMIT

Optional if user wants to limit the usage based on the fields below by the dollar amount or volume of water used: (enter values if required)

1. The transaction limits field is an option if user wants to limit the usage based on the fields below. Limits may be set by the dollar amount, or volume of water used: (enter values if required).

Optional only - if the customer wants to limit the number of transactions (fill ups) based on the day/s of the week and time of the day. (enter day/s and time limit if required)

ACCESS ALLOWED ?

Day	From	To
Sunday	00:00:00	23:59:59
Monday	00:00:00	23:59:59
Tuesday	00:00:00	23:59:59
Wednesday	00:00:00	23:59:59
Thursday	00:00:00	23:59:59
Friday	00:00:00	23:59:59
Saturday	00:00:00	23:59:59

1. The access allowed field is optional - if the customer wants to limit the number of transactions (fill ups) based on the day/s of the week and time of the day. (enter day/s and time limit if required)

https://water.simcom.tech/SelfRegister/Create?res=/zQ/AdzeQAAtcycCsHWba8A==®istrationType=1

ADDITIONAL INFO.

Description 1 ?
Description 2
Description 3

SYSTEM SETTINGS

TERMINALS

WHICH LOCATIONS WOULD YOU LIKE TO HAVE ACCESS TO?

Terminal Locations: Companies:
☐ Site 1 The Township of Cavan Monaghan

LIMIT AND ACCESS SETTINGS

TRANSACTION LIMITS

Authorize by
☐ Volume ☒ Dollar Amount

Single Transaction Limit ?
Daily Limit ?
Credit Limit ?

GRADE ACCESS ?

SUBMIT

Click submit button once all the required information has been filled.
Once submitted please allow 48 hours for the Township to review the customer application. After the customer application has been processed by the Township, the customer will receive a confirmation email with:

1. An access code (assigned by the Township)
2. A link for Simcom payment site click & follow the instructions in the following section. *** note if the customer does not create a validation code number the Township will create and send the code in the confirmation email***