

**Cavan Monaghan  
Job Description**

**Position: Temporary Equipment Operator (Union Position)**

Reports to: Director of Public Works

This Job Description is: November, 2019

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### **Job Summary**

To provide a variety of maintenance and construction services to municipal roads and facilities. This position will be required to follow all related policies and procedures and the Collective Agreement (CUPE). The position will not work beyond a total of one hundred and thirty (130) calendar days in any consecutive twelve (12) month period on a specific assignment.

### **Duties and Responsibilities**

- Maintains good road conditions during winter months by sanding and salting roads, and snow plowing, including wing back operations.
- Maintains equipment by performing such tasks as washing, cleaning and general maintenance functions such as greasing.
- Conducts general maintenance functions such as patching and brushing, cutting grass and weeds, sweeping roads and intersections. Conducts general maintenance at waste sites.
- Operates grader on shouldering and reshaping ditches, to remove snow and ice from municipal roads and maintain gravel surfaced roads.
- Operates backhoe on small scale ditching and other minor road construction projects, loads granular materials, replaces guiderails, and installs fencing.
- Installs and repairs entrance culverts.
- Operates trucks for aggregate haulage and snow removal ensuring that the vehicles is securely loaded for best use of space, protection and even distribution.
- Cuts trees ensuring employee and public safety.
- Performs routine mechanical inspection of vehicles and reports malfunctions or defects and maintains vehicle log book.
- Assists in the cleaning and general maintenance of municipal facilities.

- Expected to use initiative and judgement and to work without direct supervision once tasks have been defined.
- Assists at the Transfer Station to cover absences.
- Other duties as assigned

### **Supervision**

This position will have no responsibility for supervision.

### **Contacts**

Internal with the Director of Public Works and co-workers for the purpose of completing work assignments.

### **External**

With the general public to courtesy and politeness.

### **Working Conditions**

Exposure to hazards and inclement weather conditions. Exposure to normal garage environment.

### **Job Knowledge/Education**

- Grade 12 education and three years related experience on a snowplow, knowledge of road construction, maintenance activities and safety.
- Requires a Class 'D' driver's licence with 'Z' endorsement. .
- Requires chainsaw certification.