



One ½ Ton Crew Cab 4x4 Pickup Truck

And

One Mid Size Pickup Truck

Forms

T-FD/BD-20-01

Projects: One - ½ Ton Crew Cab 4x4 Pickup Truck
One Mid Size Pickup Truck

Authority: Township of Cavan Monaghan

Contract Administrators: Mr. Bill Balfour, Fire Chief
½ Ton Crew Cab 4x4 Pickup Truck
988 County Road 10, Millbrook, Ontario, L0A 1G0
Telephone: 705-932-9342 Fax: 705-932-3458

Kyle Phillips, Chief Building Official
Mid Size Pickup Truck
988 County Road 10 Millbrook, ON, L0A 1G0
Telephone: 705-932-9319 Fax: 705-932-3458

Tenderer:

Name

Address (Include Postal Code)

Telephone and Fax Numbers

Email Address

Name of Person Signing

Position of Person Signing

Tenders Received By: T-FD/BD-20-01
Township of Cavan Monaghan
988 County Road 10
Millbrook, Ontario, L0A 1G0

To: Mayor and Members of Council

Re: One ½ Ton Crew Cab 4x4 Pickup Truck and
One Mid Size Pickup Truck

Dear Mayor and Members of Council:

I/We, the undersigned, having carefully read, understood and accepted the Instructions, Specifications and General Conditions attached hereto, each and all of which form part of this tender, hereby offer to furnish all machinery, tools, labour, apparatus, plant and other means of construction; all materials, except as otherwise stated in the Contract; and to supply the equipment in strict accordance with the Provisions, Plans, Specifications and Conditions hereto attached for the unit prices shown in this Tender.

I/We hereby agree that notification of acceptance of this tender shall be in writing, and may be sent prepaid post, and if sent prepaid post, acceptance shall be deemed to have been made on the date of the mailing of such notification.

I/We agree that the work specified in the contract will be performed in strict accordance with the following conditions, specifications and provisions:

- A. Instructions to Tenderers
- B. Specifications
- C. General Conditions

Signed at the Township Office of Cavan Monaghan in the County of Peterborough

this _____ day of _____, 2020

Signature of Corporation Witness

Signature of Contractor or Seal of Firm
& Position Held

Itemized Bid

Supply and delivery of one (1) 2020 ½ Ton Crew Cab 4x4 Pick Up Truck and/or one (1) Mid Size Pickup Truck in accordance with the tender documents.

Tender can

SP- Refers to Specifications

Item No.	Spec	Description of Work	Unit	Unit Price	Total Price
1	SP	Supply and delivery of one (1) 2020 ½ Ton Crew Cab 4x4 Pickup Truck	1		
2	SP	Mid Size Pickup Truck	1		
		Subtotal			
		H.S.T.			
		Total Tender			

The work specified in the Contract shall be performed in strict accordance with the following Schedule:

- | | | | |
|----|--|--|---------------------------------|
| A. | Tender Form | General
Itemized Bid
Schedule of Tender Data | Pages 2 - 3
Page 4
Page 5 |
| B. | Instructions to Tenderers | | Pages 6 - 10 |
| C. | Specifications ½ Ton Crew Cab 4x4 Pickup Truck | | Pages 11 - 16 |
| D. | Specifications Mid Size Pickup Truck | | Pages 17 - 20 |
| E. | General Conditions | | Pages 21 – 24 |

The Supplier, by this tender, offers to supply the equipment in this contract in strict accordance with the terms contained herein.

By my/our signature hereunder, I/we hereby identify this as the Schedule of Tender Data, Plans and Specifications, for Tender T-FD/BD-20-01 executed by me/us bearing date this _____ day of _____ 2020.

Signature: _____

Position: _____

(Company Seal)

Name of Firm: _____

This is page 5 of 5 pages of the Forms to be submitted as well as the specifications as the Tender Submission for Tender **T-FD/BD-20-01**



One ½ Ton Crew Cab 4x4 Pickup Truck

And

One Mid Size Pickup Truck

Instructions to Tenderers

T-FD/BD-20-01

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1. **General Sealed Tenders** plainly marked “Tender T-FD/BD-20-01 ½ Ton Crew Cab 4x4 Pickup Truck” and Mid Size Pickup Truck will be received until:
11:00 a.m., Local time, **Wednesday, May 27th, 2020**

and shall be addressed to: **T-FD/BD-20-01**
Township of Cavan Monaghan
988 County Road 10
Millbrook, Ontario, L0A 1G0

All Tender bids shall be received online through Biddingo.com at for the Township of Cavan Monaghan for recording of date and time received for safekeeping pending the opening of same. Due to the COVIC-19 pandemic the Municipal office is currently closed to the public and therefore a hardcopy Tender bid will not be accepted.

2. **Blank Form of Tender**

One copy of the tender, on the forms provided, shall be submitted. All information requested shall be shown in the Tender, in the space provided and shall be typed or printed in ink.

3. **Tender Opening**

Tenders will be opened at **11:20 a.m.**, Local time, **Wednesday, May 27th, 2020** in the Council Chambers 988 County Road 10 Millbrook, Ontario, L0A 1G0

4. **Right to Accept or Reject Tenders**

The Authority reserves the right to reject any or all tenders or to accept any tender should it be deemed to be in its best interest to do so. The lowest or any tender not necessarily accepted.

Tenders which are incomplete, conditional or obscure, or which contain additions not called for, erasures, alterations, or irregularities of any kind, may be rejected as a bid irregularity.

All tenders are subject to Purchasing By-law No. 2020-22 and any amendments thereto. Notwithstanding the provisions of this By-law the Township shall have the absolute discretion in awarding contracts and retains the right to reject any or all Bids. The decision of the Township shall be final. The successful consultant shall not make any claims for additional costs or expenses due to the delay in, or cancellation of the award of this Tender, due to the approval process.

5. **Unacceptable Tenders**

Each item in the tender Form shall include a reasonable price for such item. Under no circumstances will an unbalanced Tender be considered. The Authority and the contract Administrator will be the sole judge of such matters, and should any tender be considered to be unbalanced, then it will be rejected by the Authority.

6. Ability and Experience of Tenderer

The Authority reserves the right to reject any tender where satisfactory evidence of sufficient capital, plant and experience to successfully performed and complete the work in the specified time, is not furnished by the Tenderer.

7. Harmonized Sales Tax

The Harmonized Sales Tax shall not be included in tendered prices for material supplied under this Contract.

8. Execute Contract

Tenders shall be open for acceptance for a period of 30 days after the closing date. After this time, the tender may only be accepted with the consent of the successful Tenderer.

9. Inquiries During Tendering

The Tenderer is advised that inquiries regarding the interpretation of the specifications, shall be directed to the Contract Administrators, the Township of Cavan Monaghan, by email only, to bbalfour@cavanmonaghan.net or kphillips@cavanmonaghan.net Inquiries will only be accepted until **4:00 pm May 20, 2020**.

10. Award of the Contract

The award if this Contract is subject to the approval of the Council of the Township of Cavan Monaghan.

11. Definition of Owner/Authority and Engineer/Contract Administrators

Wherever the word "Owner" or "Authority" or "Corporation" appears in this Tender, it shall be interpreted as meaning the Township of Cavan Monaghan.

Wherever the word "Contract Administrator" or "Engineer" appears it shall be deemed to mean the Fire Chief, Chief Building Official or such other officers as may be authorized by the Authority to act in any particular capacity.

12. Addenda

The Contractor shall ensure that all addenda issued during the tendering period are attached as part of the submitted bid. Failure to do so will result in disqualification of the bid.

13. General Liability Insurance

The Successful Bidder shall provide and maintain during the term of the Contract Commercial General Liability insurance subject to limits of not less than Five Million (\$5,000,000) inclusive per occurrence. To achieve the desired limit, umbrella or excess liability insurance may be used. Coverage shall include but not limited to bodily injury including death, personal injury, damage to property including loss of use thereof, premises and completed operations, contractual liability, contingent employers' liability, owner's and contractor's protective coverage, non-owned automobile and contain a cross liability, severability of insured clause. Coverage shall also include explosion, collapse and underground liability. The Township is to be added as an additional insured but only with respect to liability arising out of the operations of the Named Insured.

14. Licensed Motor Vehicle Dealer

The successful tenderer shall be a Licensed Motor Vehicle Dealer in Ontario and shall provide a copy of the dealer's license within ten (10) calendar days of receiving acceptance notice. Failure to provide such proof may result in the cancellation of the contract.

15. Withdrawal of Tenders

A tenderer may withdraw his/her tender upon delivering a letter of withdrawal prior to the closing date and time.

16. Notification of Acceptance

Notification of Acceptance of tender shall be by telephone and written form. The date of Acceptance of Tender shall be the date the notice is mailed to the successful tenderer.



½ Ton Crew Cab 4x4 Pickup Truck

Specifications

T-FD/BD-20-01

Specifications

All specifications can have equivalents but need to be approved by the Fire Chief or his/her agent.

1. General

It is the intent of this specification to describe one (1) new 2020 gasoline powered Four Door, Crew Cab, Four Wheel Drive, Short-box Pick-up Truck in sufficient detail to secure bids on comparable equipment. All parts not specifically mentioned, which are necessary in order to provide a complete truck, shall be included in the bid and shall conform in strength, quality of material and workmanship to what is usually provided by the Trade in General.

Any unit not conforming to the specifications as outlined in Part C – Specifications will be rejected and it will be the responsibility of the supplier to conform to the requirements unless deviations have been cited by the bidder and acceptance made on that basis, such acceptance shall be at the Township of Cavan Monaghan’s’ discretion.

2. Trade-In- No Trade In

3. General Specifications

The vehicle shall be supplied with all standard equipment plus all other equipment outlined in this specification if not standard.

The vehicle shall meet or surpass the mandatory requirements of the Canadian Motor Vehicle Safety Regulations (S.O.R. 70-487) as amended or revised.

Where minimum standards are required, the first column lists the minimum. The last column is to be completed by the bidder. Detailed information is not required if “Yes” is inserted. A detailed explanation is required if “No” is inserted. Consideration **may** be given to substitutions, if acceptable to the Township of Cavan Monaghan.

One new 2020 ½ Ton Crew Cab 4x4 Pickup Truck		
Capabilities		
GVWR (lbs)	Specify:	
Wheelbase (145 in maximum)	Yes/No: Specify:	
Vehicle pay load (1830 lbs minimum)	Yes/No: Specify:	
Front axle load carrying capacity (3150 lbs minimum)	Yes/No: Specify:	

Rear axle load carrying capacity (3500 lbs minimum)	Yes/No: Specify:	
Body – Exterior		
Crew Cab 4 door full rear door	Yes/No: Specify:	
“Standard” Box Size or equivalent (5’5” maximum)	Yes/No: Specify:	
Full width hinged tail gate	Yes/No: Specify:	
Colour to be White	Yes/No: Specify:	
Windshield to be tinted glass, cab windows to be factory tinted glass	Yes/No: Specify:	
Fixed Antenna	Yes/No: Specify:	
Chrome Grille Trim	Yes/No: Specify:	
Rear window defroster non-sliding	Yes/No: Specify:	
Cargo box light	Yes/No: Specify:	
Chrome Front and Rear Bumpers	Yes/No: Specify:	
Tow Hooks	Yes/No: Specify:	
Factory installed driving lights (Fog lamps)	Yes/No: Specify:	
A Reese Hitch – Minimum Class #4 Heavy Duty	Yes/No: Specify:	
Running Boards	Yes/No: Specify:	
Front and Rear Mud Flaps	Yes/No: Specify:	
Mirrors – Dual heated, power adjustable	Yes/No: Specify:	
Body – Interior		
Rear seats, 3 passenger fold-up cloth	Yes/No: Specify:	
Upholstery – heavy duty dark cloth	Yes/No: Specify:	
Front bucket seats with deep middle console	Yes/No: Specify:	

Floor mats, front & rear	Yes/No: Specify:	
Adjustable front head rests	Yes/No: Specify:	
Interior – day and night/compass	Yes/No: Specify:	
Oil pressure gauge	Yes/No: Specify:	
Tachometer	Yes/No: Specify:	
Transmission temperature gauge	Yes/No: Specify:	
Trip odometer	Yes/No: Specify:	
Coolant temperature gauge	Yes/No: Specify:	
Volt gauge	Yes/No: Specify:	
Low fuel warning	Yes/No: Specify:	
Service warning	Yes/No: Specify:	
External thermometer	Yes/No: Specify:	
Tilt wheel and telescopic adjustable steering column	Yes/No: Specify:	
Carpet floor covering	Yes/No: Specify:	
Seat belts – five (5)	Yes/No: Specify:	
Dual sun visors	Yes/No: Specify:	
Manual climate control with A/C	Yes/No: Specify:	
Factory installed, electrically operated (power) drive and passenger windows and door locks	Yes/No: Specify:	
Dual speed intermittent windshield wipers	Yes/No: Specify:	
Electrically operated windshield washers	Yes/No: Specify:	
Stereo Bluetooth/steering wheel control with AM/FM Radio	Yes/No: Specify:	

Navigation	Yes/No: Specify:	
Cup holders	Yes/No: Specify:	
Two (2) 12V DC Power Outlets and USB ports	Yes/No: Specify:	
Roof mounted interior light	Yes/No: Specify:	
Vehicle shall be installed with factory back-up camera	Yes/No: Specify:	
Remote keyless entry	Yes/No: Specify:	
Power Train and Mechanical		
V8 Gasoline Engine – Naturally Aspirated	Yes/No: Specify:	
Exhaust		
Stainless steel exhaust	Yes/No: Specify:	
Oil Filter		
Full flow spin on type	Yes/No: Specify:	
Air Cleaner		
Replaceable dry element type	Yes/No: Specify:	
Electrical		
Block heater – standard single element 115V, 400 Watt minimum	Yes/No: Specify:	
Alternator – 140 Amp minimum	Yes/No: Specify:	
Battery – 600 CCA minimum, maintenance free, 12V	Yes/No: Specify:	
Cooling System		
To be protected to -35 Celsius at all times of year	Yes/No: Specify:	
Transmission		
Heavy duty transmission oil cooler	Yes/No: Specify:	
Minimum 6 speed automatic with overdrive	Yes/No: Specify:	
Four Wheel Drive (4x4) Drive Type	Yes/No: Specify:	

Manual 4WD shift lever	Yes/No: Specify:	
Brakes		
Power assisted hydraulic service brakes	Yes/No: Specify:	
Mechanical parking brake	Yes/No: Specify:	
Steering		
Power assisted	Yes/No: Specify:	
Suspension and Axles		
Heavy duty shock absorbers – front and rear	Yes/No: Specify:	
Front sway bar	Yes/No: Specify:	
Limited slip differential	Yes/No: Specify:	
Wheels and Tires		
Five (5) – 18” minimum wheels and tires	Yes/No: Specify:	
Tires to be Michelin or Bridgestone or equivalent mud and snow tread	Yes/No: Specify:	
Front and Rear tires – P275/65R18 minimum	Yes/No: Specify:	
Spare – P275/65R18 minimum	Yes/No: Specify:	
Spare tire carrier to be supplied	Yes/No: Specify:	
Tools		
Jack and wheel wrench to be supplied	Yes/No: Specify:	
Warranty		
Manufacturer’s warranty supplied	Yes/No: Specify:	
Parts book and service manual covering all aspect of the unit supplied	Yes/No: Specify:	



Mid Size Pickup Truck

Specifications

T-FD/BD-20-01

Specifications

All specifications can have equivalents but need to be approved by the Chief Building Official or his/her agent.

4. General

It is the intent of this specification to describe one (1) new 2020 gasoline powered Mid Size Pick-up Truck in sufficient detail to secure bids on comparable equipment. All parts not specifically mentioned, which are necessary in order to provide a complete truck, shall be included in the bid and shall conform in strength, quality of material and workmanship to what is usually provided by the Trade in General.

Any unit not conforming to the specifications as outlined in Part C – Specifications will be rejected and it will be the responsibility of the supplier to conform to the requirements unless deviations have been cited by the bidder and acceptance made on that basis, such acceptance shall be at the Township of Cavan Monaghan's' discretion.

5. Trade-In- No Trade In

6. General Specifications

The vehicle shall be supplied with all standard equipment plus all other equipment outlined in this specification if not standard.

The vehicle shall meet or surpass the mandatory requirements of the Canadian Motor Vehicle Safety Regulations (S.O.R. 70-487) as amended or revised.

Where minimum standards are required, the first column lists the minimum. The last column is to be completed by the bidder. Detailed information is not required if "Yes" is inserted. A detailed explanation is required if "No" is inserted. Consideration **may** be given to substitutions, if acceptable to the Township of Cavan Monaghan.

Required Specifications of Vehicle

	Description	Required Specifications	Quote Specifications
Body/Chassis			
1	Cab type	4 door, crew cab	
2	Cargo Box	Min. 6-foot box	
3	Payload	Min. 1000 kg	
4	GVWR	Min. 4500 kg	
5	Rear Bumper		
6	Undercoating	Rust inhibitor treatment, factory approved	
7	Mirrors	Manufacturers Standard Exterior Mirrors	
8	Hooks	Cargo box tie-downs	
9	Front/Rear Suspension		
10	Front/Rear shocks		
11	Front/Rear brakes		
Powertrain			
12	Size		
13	Horsepower		
14	Torque (lb-ft@rpm)		
15	Fuel Type	Gas	
16	Transmission	Automatic, Min. 6 speed	
17	Drivetrain	4x4	
18	Brakes	4 Wheel disc anti-locking brake system, heavy duty brakes	
19	Alternator	Min. 100 amp	
20	Battery	Min. 600 CCA	
21	Steering	Power, Rack and Pinion	
22	Tires (mounted)	Mud and Snow tires, matching full size spare tire in carrier, jack and lug wrench	
Rated fuel economy			
23	City (L/100km)		
24	Highway (L/100km)		
Dimensions and Capacities			
25	Wheelbase (mm)		
26	Ground Clearance (mm)		
27	Turning diameter (m)		
28	Cargo box volume (L)		
29	Fuel capacity (L)		

Interior and Exterior Features			
30	Exterior Colour	White	
31	Seat Material		
32	Air Bags	Dual front air bags (Driver and passenger)	
33	Temperature control	Air-conditioning	
34	Mud Flaps		
35	Dashboard Gauges		
36	Keys	3 sets	
37	Wiper Control	Variable speed intermittent	
38	Tow Package		
39	Audio and Navigation Systems	Bluetooth and GPS/Navigation	
40	Floor Mats	Weathertech or equivalent	
41	All factory standard equipment		
42	Snowplough prep package		
Warranties			
43	Bumper to bumper	Min. thirty-six (36) months or 60,000 km	
44	Powertrain		
45	Corrosion		
46	Extended Warranties		
47	Emission Components		

If awarded the work, the equipment will be delivered within ____ days from receipt if confirmed order.



One ½ Ton Crew Cab 4x4 Pickup Truck

And

One Mid Size Pickup Truck

General Conditions

T-FD/BD-20-01

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1. Supplier Definition

The person or company signing this tender shall be considered the Supplier.

The Supplier shall ensure that his/her employees, agents or subcontractors shall be properly trained to perform the work specified in this tender.

2. Federal, Provincial, Municipal Laws

The Supplier and his/her agents shall strictly adhere to all Federal, Provincial and Municipal Regulations, Legislation and By-laws.

It shall be the Supplier's responsibility to obtain the current revisions of applicable Acts, Laws and By-laws.

3. Township of Cavan Monaghan Indemnification from Liability

In delivery of the tendered item, the Supplier shall indemnify and save harmless the Township of Cavan Monaghan from and against all claims demands, losses, costs, damages, actions, suits or other proceedings by whosoever made, brought or prosecuted in any manner based upon, occasioned by, or attributed to any such damage, injury or infringement.

4. Contract Time and Liquidated Damages

(1) Time

Time shall be of the essence of this contract.

(2) Contract Schedule

The Supplier shall supply and deliver the equipment specified in this contract on or before **July 15th, 2020.**

(3) Liquidated Damages

It is agreed by the parties to the contract that in case all the work called for under the contract is not completed by the delivery date as set out herein, a loss or damage will be sustained by the Authority. Since it is and will be impracticable and extremely difficult to ascertain and determine parties hereto agree that the Contractor will pay to the Authority the sum of **\$500.00** as liquidated damages for each and every calendar day's delay in achieving completion of the work in excess of the number of working days prescribed. It is agreed that this amount is an estimate of the actual loss or damage to the Authority which will accrue during the period in excess of the prescribed number of working days.

The Authority may deduct any amount under this paragraph from any moneys that may be due or payable to the Supplier on any account whatsoever. The liquidated damages payable under this paragraph are in addition to and without prejudice to any other remedy action of other alternative that may be available to the Authority.

6. Supplier's Equipment

The Supplier shall ensure that any and all equipment, whether owned, rented or contracted, shall be mechanically fit and capable of performing the work specified in this tender.

7. Method of Payment

Upon completion of the contract, the Supplier shall submit an invoice to the Township of Cavan Monaghan. Such invoice shall specify the equipment supplied and the value thereof according to the terms of the contract and shall include all applicable taxes.

Terms shall be thirty (30) days net from the date the Contractor's invoice is received by the Township of Cavan Monaghan.

8. Warranty

The Warranty shall be detailed in the tender document specifying the number of years/kilometers that individual parts and service that will be warranted as per the manufacturer's guidelines.