



Township Beautification Policy

Policy Statement

The Township Beautification Program is designed to increase public enjoyment and participation in the Township's parks, trails and Downtown Millbrook. Donations of personal use property such as benches, flower planters, bicycle racks etc. make great gifts to your community. Best of all, your donation helps support making this Community more beautiful.

The Economic & Community Development Co-ordinator within the Township of Cavan Monaghan will coordinate and maintain the program.

Donations of personal use property will become property of the Township of Cavan Monaghan and therefore will be included in the regular maintenance schedule. However, the Township cannot be responsible for any damage due to vandalization.

Donations of personal use property must comply with Township standards for safety and design.

Every effort will be made to accommodate your choice of location. However, Township Staff will review the application and should your choice of location not be available, other options will be explored with the prospective donors. Final decision of that location rests with Township Staff. Township Staff will communicate with the appropriate Committee of Council.

Installation dates of personal use property cannot be specified due to weather, supply, parks construction and/or special events. Written confirmation will follow upon completed installation.

Donations of personal use property are eligible for a charitable donation receipt in accordance with Canada Revenue guidelines for Gifts & Income Tax. To receive a receipt for tax purposes please indicate this on the application.

Procedure

1. Complete a Township Beautification Program Application Form and submit to the Economic & Community Development Co-ordinator bayotte@cavanmonaghan.net or drop off in person to the Township Office 988 County Rd. 10 Millbrook ON L0A 1G0.
2. Donations of personal use property will be reviewed and approved by Township Staff. Payment will be due upon completion of the review process.
3. Payment can be made by either cash or cheque made payable to the "Township of Cavan Monaghan" for the appropriate amount.
4. Installation of personal use property will take place either in the Spring or Fall Season after complete payment is received.

Note: The Township Beautification Program will be reviewed in one year's time which may have an impact on the policy in coming years. Prices are not guaranteed beyond December 31, 2014.