



**Request for Proposal RFP-PW-20-02
Water and Wastewater Master Servicing Study**

Addendum No. 3

This Addendum is issued in response to questions pertaining to RFP-PW-20-02.

1. Page 6, item 6.b. states public consultation that includes council meetings. Can the Township confirm the number of Council meetings that the consultant should include for to establish level of effort. And will this be in person or via Zoom?

Response – Township will require the successful proponent to attend two (2) Council Meetings with cost for an additional one (1) meeting. Currently Council Meetings are completed on Zoom but this may change as the government regulations are eased.

2. Although it is not anyone's desire for a Part II Order, can the Township confirm that addressing Part II Order(s) will be considered additional scope, as the scope and level of effort cannot be predicted.

Response – Addressing Part II Order(s) will be considered additional scope.

3. For Response Form D – Fee Proposal, do you want the consultants to provide a separate list of the hourly rates for additional services considered outside of scope? There isn't enough room on the current form.

Response – If the consultant feels there is not enough room, a separate list will be accepted.

4. Addendum No.2, Response #19, 20, 21 – Please clarify what the Township is expecting in terms of where to follow the Official Plan, and where to follow the Watson Report/Presentation. It appears that the response from #19 and 20 is to follow the official plan and not take into account the expansion of the Millbrook Urban Settlement Area, which was noted by the Watson report/presentation. However response #21 indicates that the Township expects that the Millbrook boundaries will be reviewed for including the additional 50ha of land currently outside of the Millbrook boundaries. If those areas are to be added, there would need to be OP amendment and additional planning considerations to service those areas (including desktop studies for those areas). Please clarify the Township's intentions and scope of work to be carried by consultants.

Response – The Township would like to focus on the existing system in Millbrook including additional 50 ha. The feasibility for servicing Syer Line and 115 will be

explored but is not a focus of this study. Additional planning required would be considered to be out of the scope of this study.

5. Addendum No. 2, Response #33 - For Stage 4 - MECP approval – please confirm if the Township is expecting to provide the MECP a separate review period of the final draft Class EA report before the public review period, as this will impact the schedule.

Response – Township is expecting to provide the MECP a separate review.

6. Addendum No. 2, Response # 31 and 49 – please confirm that the Township wants a unit price for any additional public meeting using the same material as the first PIC. Does the Township want another unit price if a follow up PIC is required with material from later in the study? Where should these additional meeting prices be noted on Response Form D – Fee Proposal, as there is currently no location for these unit rates. Should a separate page with this information be attached to Form D?

Response – Yes, please provide a cost for a follow up PIC if required. This information can be attached as a separate page.

7. Will the Township consider changing the submission date to allow for 5 working days after the release of the final addendum?

Response – No, the closing date remains July 23, 2020.

8. Does the County’s GIS mapping of Millbrook include the water and sanitary sewer lines buried under the roads?

Response – No, there is no underground infrastructure shown in the County’s GIS mapping.

Consultant

Signature

Date

Witness

July 16, 2020
End of Addendum No. 2
RFP-PW-20-02