

Application For Exemption of Part Lot Control (Under Section 50 of the Planning Act, R.S.O., 1990 c. P. 13)	
Date of Application (D / M / Y): / /	
Owner Information	
Name of Owner:	Email Address:
Address:	City: Province: Postal Code:
Telephone: ()	Fax: ()
Applicant/Agent Information	
Name of Applicant or Agent (if different from the Owner):	Email Address:
Address:	City: Province: Postal Code:
Telephone: ()	Fax: ()
Please Check to whom all communication should be sent:	
<input type="checkbox"/> Owner <input type="checkbox"/> Applicant <input type="checkbox"/> Agent	
Type and Purpose of Proposed Transaction	
(a) Exemption of Part Lot Control for:	
<input type="checkbox"/> Creation of new lot(s) <input type="checkbox"/> Easement(s) <input type="checkbox"/> Other (please indicate):	
(b) Other:	
<input type="checkbox"/> A Mortgage <input type="checkbox"/> A Lease <input type="checkbox"/> A Charge <input type="checkbox"/> A Correction of Title	
(c) Name of person(s) (purchaser, leasee, mortgagee, etc.) to whom land or interest in land is intended to be conveyed, leased or mortgaged (if known).	

Location of Subject Land (please provide details for each lot affected)	
Ward:	
Lot:	Concession:
Registered Plan No. (if applicable):	
Parts:	
Name of Street:	Street No.:
Assessment Roll No.:	
Zoning and Official Plan Information	
(a) Present zoning:	
(b) Does the exemption result in parcels which comply with the provisions of the Zoning By-law (i.e. minimum lot frontage and lot area for the proposed use)?	
(c) What is the present Official Plan Designation of the subject land?	
Easements and Covenants	
Are there any easements or restrictive covenants affecting the subject lands?	
Please describe the easement or covenant and its effect.	
Subdivisions Agreement	
(a) Are the lands covered by Subdivision Agreement? <input type="checkbox"/> Yes <input type="checkbox"/> No	
(b) Will the Subdivision Agreement be in effect during the time the Part Lot Control By-law is in effect? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of Land Intended To Be Exempted From Part Lot Control	
Land intended to be exempted (provide detailed plans illustrating location of centre wall, etc. for each lot included in the Plan of Subdivision)	
Lot No.:	Plan No.:
Lot A:	Lot B:
Frontage:	Frontage:
Depth:	Depth:
Area:	Area:
Lot C:	Lot D:
Frontage:	Frontage:
Depth:	Depth:
Area:	Area:
Existing Use:	Proposed Use:

Services

(a) Access is provided to the subject land by:

- Provincial Highway County Road Municipal Road
 Right-of-Way Unopened Road Allowance

(b) Water supply is provided to the subject land by:

- Municipal owned/operated piped water system
 Privately owned/operated individual well
 Privately owned/operated communal well
 Other (please specify):

(c) Sewage disposal is provided to the subject land by:

- Municipal owned/operated piped sewer system
 Private individual septic tank
 Privately owned/operated communal sewage system
 Other (please specify):

(d) Storm drainage is provided to the subject land by:

- Sewers Ditches Swales
Other: Electricity Telephone Cable

Previous Applications

(a) Has the land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?

- Yes No Unknown

If Yes, what is the File No. and Decision?

(b) Has the owner previously severed any land from this holding? Yes No

If Yes, please indicate the previous severance on the required sketch and supply the following information relating to each lot severed:

Date of Transfer (D / M / Y): / /

Name of Transferee:

Land Use on the Land Previously Severed:

Current Applications

(a) Is the land subject of any other application for exemption of part lot control and/or consents simultaneously with this application and/or is the owner considering applying for additional exemption or consents in the future?

Simultaneously: Yes No Unknown

Future: Yes No Unknown

(b) Is the land subject of any other application under the Planning Act, including any of the following?

Minor Variance Consent Official Plan Amendment

Zoning By-law Amendment Minister's Zoning Order

Plan of Subdivision Other

Information to Applicants

Application Form

The application form must be complete at time of submission. Dark blue or black ink only – do not use pencil. The original copy of the application must be submitted to the Township. Incomplete applications will not be accepted. The applicable Official Plan and Zoning By-law should be consulted by the applicant when preparing an application for Exemption of Part Lot Control.

For additional information, please contact the Township of Cavan Monaghan Planning and Building Services Department at 988 County Road 10, Millbrook ON L0A 1G0 or by telephone at (705) 932-9334 between 8:30 a.m. - 4:30 a.m.

Species at Risk

The applicant and any prospective owners are advised that endangered and threatened species exist in the area and may exist on the site. Property owners are responsible for identifying endangered and threatened species and their habitat within the property prior to undertaking work. They must also ensure that the work/activity will not result in negative impacts. Property owners are encouraged to consult with their local Ministry of Natural Resources District Office if they have questions about the *Endangered Species Act, 2007*. The Peterborough District Office is located at 300 Water Street in Peterborough. The telephone number for the office is 705-755-2000 or 1-800-667-1940.

Any sightings of a threatened or endangered species during development and construction on the property must be reported to the local Ministry of Natural Resources Species at Risk Biologist. For more information on the Endangered Species Act, 2007 or the full list of species at risk, please visit www.ontario.ca/speciesatrisk. A list of the Species at Risk in the Township of Cavan Monaghan is also available from the Township Planning Department.

Sworn Declaration

I, _____ of the _____

in the _____ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the application is true.

Sworn (or declared) before me at the _____

in the _____ this _____ day of _____, 2009.

Commissioner of Oaths

Signature of Applicant

Signature of Property Owner (if different from Applicant)

Authorization

1. Consent of the owner(s) for applicant to make application

I, the undersigned, being the owner of the subject land, hereby authorize _____ to act on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of this application.

Signature of Owner

Date

2. Consent of the owner(s) to the use and disclosure of personal information

I/We, _____, am/are the owner(s) of the land that is subject of this application for exemption of part lot control and for the purposes of the Freedom of Information and Protection of Privacy Act I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Signature of Owner

Date

Signature of Owner

Date

I/We also acknowledge that the information requested on this form is collected under the authority of the Planning Act, R.S.O. 1990, Chapter P13, as amended. The information is required in order to process the application. The name and business address of the applicant and/or authorized agent is public information. Any other personal information collected will only be used for internal purposes. Questions about this collection can be made to the Planning Department, 705-932-2929.

Applicant's Checklist:

The following information must be included with the application to ensure completeness:

1. **One (1) copy** of the complete application for each parcel to be severed.
2. **Application Fee.**
3. **One (1) copy of a sketch/survey** showing the following:
 - a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
 - b. the distance between the subject land and the nearest lot line;
 - c. the boundaries and dimensions of the subject land, the part(s) that is/are to be severed and the part(s) that is/are to be retained;
 - d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land (a copy of the plan of subdivision, reregistered plan, plan of survey or other plan which illustrates the existing lots and/or blocks to which the application applies;
 - e. a second copy of the Plan noted in (d) above, that illustrates the parcels to be conveyed if part lot control is removed and the dimensions and areas of the proposed parcels;
 - f. the approximate location of all natural and artificial features on the subject land and the location of any of these features on adjacent lands that may affect the application such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks, utilities;
 - g. the existing use of adjacent land;
 - h. the location, width and names of all roads within or abutting the subject land; and
 - i. the location and nature of any restrictive covenant or easement affecting the subject land.

Please note that if a sketch is provided, the dimensions on the sketch must be accurate. Should changes in dimensions occur on the survey, it is the responsibility of the owner/applicant to make further application at the expense of the owner/applicant to rectify any deficiency. If the application is approved, a registered plan of survey is required.

After the application is submitted, the Township may require the owner/applicant to provide a letter from a solicitor confirming that the subject lands are eligible to be exempted from part lot control pursuant to the Planning Act.

Measurements on the sketch SHALL correspond to those identified on the application. Photocopies of the survey, if available, should be used.